NEWMAN RIGA LIBRARY
Board of Trustees Meeting
May 18, 2026

Present: Director Lynn Brown, Martin Zess, Debra Landers, Monica Blank, Barbara Mitrano, Ann-Marie Dean, Francis Schwalm, Linda Branch.
Absent: Pamela Kissel, Joan Hawthorne, Mary Christina Jones, Kari Cameron
Call to Order: President Monica Blank called the meeting to order at 6:01 p.m.

Adoption of Agenda: Motion to adopt the Agenda made by Ann-Marie Dean, 2nd by Linda Branch-unanimously approved.

Public Comment: None

Approval of Prior Meeting Minutes: Motion to accept March 16, 2026 meeting minutes made by Barbara Mitrano, 2nd by Ann-Marie Dean-unanimously approved.

Treasurer's Report:

Main Checking	$22,020.68
Business Savings	$79,674.69
Bullet Aid	$16,957.27
Comm ODP 7611	$ 0.00

A written copy of bank balances submitted. A final budget analysis for 2025 was provided in writing for all Board Members. A written copy of changes in bookkeeping (before & after) was provided to all Board Members along with a summary of the changes retroactive to 1/1/2025.

Profit & Loss Budget Performance:
- Treasurer Joan Hawthorne had submitted a picture graph which depicted year to date activity of investment portfolio, a copy of which was provided to all Board Members.
A summary of Primary Account and Capital Account information was also provided.

Director's Report: Director Lynn Brown reported on Programming, Financial, Building & Maintenance, Administrative, Meetings Attended, and Circulation Statistics. A written copy of the full report was provided to all Board Members.

Fundraising & Community Engagement: A detailed summary of the Newman Riga Library Funding was provided to all Board Members.

Old Business: Director Lynn Brown reported that both the bathroom renovation and the automatic door opener installation have both been completed. She provided Board Members with a summary sheet reflecting both projects that included check numbers, dates, and amounts paid.

New Business: The 2025 Annual Report was reviewed. **Motion to approve the 2025 Annual Report made by Martin Zess, 2nd by Ann-Marie Dean-unanimously approved.**

Motion to adjourn made by Linda Branch, 2nd by Ann-Marie Dean. Meeting adjourned at 6:57 p.m.