

NEWMAN RIGA LIBRARY
Board of Trustees Meeting
March 16, 2026

Present: Director Lynn Brown, Monica Blank, Barbara Mitrano, Francis Schwalm, Debra Landers, Pamela Kissel, Ann-Marie Dean, Kari Cameron, Martin Zess

Absent: Linda Branch, Joan Hawthorne, Mary Christina Jones

Call to Order: President Monica Blank called the meeting to order at 6:02 p.m.

Adoption of Agenda: Motion to adopt the Agenda made by Pamela Kissel, 2nd by Ann-Marie Dean-unanimously approved.

Public Comment: None

Approval of Prior Meeting Minutes: Motion to approve minutes from January 19, 2026 made by Pamela Kissel, 2nd by Francis Schwalm-unanimously approved.

Treasurer's Report:

Main Checking	\$ 28,385.91
Business Savings	\$105,159.40
Bullet Aid	\$ 16,884.92
Comm ODP 7611	\$ 0.00

Profit & Loss Budget Performance:

-Director Lynn Brown reported the fine & copier revenue listed is only for the month of February.

-Director Lynn Brown provided all Board Members with a picture graph depicting increases in the portfolio year-to-date.

Director's Report: Director Lynn Brown reported on Programming, Financial, Administrative, Meetings Attended, & Circulation Statistics

-Started the 2025 Annual Report due to the State by April 15.

-Started gathering documents for the 2025 990 form.

A written copy of the detailed report was provided to all Board Members

Fundraising & Community Engagement: Kari Cameron reported approximately 20 people attended the January wine tasting. Thank you to Kari Cameron and Martin Zess for such a successful event.

Old Business: Director Lynn Brown reported the bathroom renovation has been completed and paid for in full. She stated there was a \$5,000 deposit paid for the new doors. Also, the first step of the grant has passed, but the Dept. of Library Government needed additional information which she provided.

New Business: A copy of the Library Director Evaluation was provided for all Board Members that included a description of this evaluation and the process by which it is done.

Motion to adjourn meeting at 6:34 p.m. was made by Kari Cameron, 2nd by Ann-Marie Dean-unanimously approved.