

NEWMAN RIGA LIBRARY
Board of Trustees Meeting
January 19, 2026

Present: Director Lynn Brown, Kari Cameron, Martin Zess, Debra Landers, Monica Blank, Mary Christina Jones, Pamela Kissel, Joan Hawthorne, Barbara Mitrano, Ann-Marie Dean.

Absent: Linda Branch, Francis Schwalm

Call to Order: President Monica Blank called the meeting to order at 6:00 p.m.

Adoption of Agenda: Motion to adopt the Agenda made by Pamela Kissel, 2nd by Joan Hawthorne-unanimously approved.

Public Comment: Town Liaison Ken Kuter was present. He spoke only to ask if the library had received the check from the Town.

2026 Review of Board Members: Newest member Barbara Mitrano was introduced to the Board.

Approval of Prior Meeting Minutes: Motion to approve November 17, 2025 meeting minutes made by Joan Hawthorne, 2nd by Mary Christina Jones-unanimously approved.

Treasurer's Report:

Main Checking	\$25,894.03
Business Savings	\$ 6,145.79
Bullet Aid	\$16,884.92
Comm ODP 7611	\$ 0.00

Motion to approve Treasurer's Report made by Ann-Marie Dean, 2nd by Mary Christina Jones-unanimously approved.

Profit & Loss Budget Performance:

- Treasurer Joan Hawthorne provided all Board Members with a picture graph reflecting both one year and year-to-date activity.
- Director Lynn Brown provided all Board Members with a report for Profit & Loss Budget Performances for the year 2025, and a Budget Analysis report comparing the 2024, 2025, and 2026 budget performance.

Director's Report: Director Lynn Brown reported on Programming, Financial, Building & Maintenance, Meetings Attended, and Circulation Statistics. A written copy of the full

report was provided to all Board Members. She also provided a written report comparing circulation statistics for all Monroe County Libraries for the years 2024 and 2025.

Fundraising & Community Engagement: Kari Cameron reported there were 9 entries in the gingerbread house competition. She also provided an update on the Wines by Design event that has been scheduled.

Old Business: Director Lynn Brown reported the bathroom renovation is complete. She provided all Board Members with a written report on both the bathroom and automatic door renovation projects depicting invoices, dates, and checks written for each step of the project.

New Business: The Board was informed by Director Lynn Brown that she will be gone from February 2, 2026 until February 10, 2026 for a family event.

Motion to adjourn made by Pamela Kissel, 2nd by Joan Hawthorne. Meeting adjourned at 7:10 p.m.