

**NEWMAN RIGA LIBRARY
BOARD OF TRUSTEES MEETING
January 27, 2025**

Present: Director Lynn Brown, Monica Blank, Martin Zess, Francis Schwalm, Linda Branch, Kari Cameron, Pamela Kissel, Mary Christina Jones, Debra Landers

Absent: Ann-Marie Dean, Joan Hawthorne, Sandra Willson

Call To Order: President Monica Blank called the meeting to order at 6:02 p.m.

Adoption of Agenda: Motion to approve Adoption of Agenda made by Pamela Kissel, 2nd by Linda Branch-unanimously approved.

Public Comment: Ken Kuter, who is the library liaison to the Riga Town Board, mentioned the Town was grateful for being selected to receive the solar powered internet outpost table as part of the Digital Equity Initiative of the MCLS. He stated this table will be installed near the Maher Lodge.

Approval of Prior Meeting Minutes: Motion to approve the October 21, 2024 meeting minutes made by Kari Cameron, 2nd by Francis Schwalm-unanimously approved.

Treasurer's Report:

Main Checking	\$36,947.35
Business Savings	\$122,939.65
Bullet Aid	\$16,395.13
COMM ODP 7611	\$0.00

Investment & Finance Report: Joan Hawthorne submitted a written report which Monica Blank shared with the Board. Per Andrew at Solid Point, the market will experience more volatility during the first half of 2025. Based on this probability they will be actively adjusting our portfolio. Also, the Capital Fund which was not making money has increased \$520.

Budget Status Reporting: Lynn Brown provided the Board with copies of the 2024 Operating Budget Year End Review, along with copies of the Profit and Loss Budget Performance.

Director's Report: Lynn Brown reported on Programming, Meetings Attended, Circulation Statistics, Building and Maintenance along with some miscellaneous items. A written copy of this report was provided to all Board Members.

Old Business

- The Fund Raising & Community Engagement Committee Report. A written copy of the 2024 Revenue and Expenses report on fund raising was provided to all Board Members.
- The Board reviewed the Proposed Newman Riga Library Director job description. This job description will now be evaluated by the Director Evaluation Subcommittee and brought back to the Board for approval at the next meeting.

New Business:

- Regarding the library construction project, an ad hoc committee consisting of Pamela Kissel, Martin Zess, Francis Schwalm, and Mary Christina Jones was formed to assist Lynn in all matters related to this project. Further details of this project will be shared with the Board in the future.
- The Fund Raising Committee will be planning another wine tasting event.

Dates of Future Meetings:

3/24, 5/19, 7/21, 9/22, and 11/17

Motion to adjourn meeting made by Pamela Kissel, 2nd by Mary Christina Jones. Meeting adjourned at 7:23 p.m.