

NEWMAN RIGA LIRARY
BOARD OF TRUSTEES MEETING
July 15, 2024

Present: Lynn Brown, Monica Blank, Debra Landers, Martin Zess, Mary Christina Jones, Joan Hawthorne, Ann-Marie Dean, Linda Branch, Pamela Kissel, Francis Schwalm.

Absent: Kari Cameron

Call To Order: Monica Blank called the meeting to order at 6:03 p.m.

Adoption of Agenda: Motion to approve Adoption of Agenda made by Joan Hawthorne, 2nd by Ann-Marie Dean-unanimously approved.

Public Comment: No one present.

Approval of Prior Meeting Minutes: Motion to approve April 15, 2024 meeting minutes made by Pamela Kissel, 2nd by Linda Branch-unanimously approved.

Treasurer's Report:

Main Checking	\$ 7,419.61
Business Savings	\$ 5,031.28
Capital Fund	\$94,434.00
Bullet Aid	\$15,605.49

Investment and Finance Committee: Joan Hawthorne reported that Andy DelMedico from Manning & Napier conducted a Financial Education Session on Monday, July 24, 2024. A subcommittee of Joan Hawthorne, Martin Zess, Monica Blank and Lynn Brown will research and meet with representatives of other financial companies to gather information and options to present back to the Board. The Board will then make a final decision.

Director's Report:

Lynn Brown reported on Programming, Building and Grounds, Financial, Meetings Attended, and Circulation Statistics. A complete written copy of the report was provided to all Board Members. Based on statistics provided, the library will continue to stay open on Saturdays through the end of June for future years as long as it is still desired by the public.

Fundraising and Community Engagement Committee Report: Lynn Brown reported that an Art Show is being planned on August 17th during the Walk About.

Old Business:

-Board of Trustees By-Laws and Finalization: Discussion regarding amending the By-Laws to reflect a specific revision date of NYS Open Meetings Law. **A motion to approve the by-laws once the change has been made was made by Joan Hawthorne, 2nd by Christina Marie Jones-unanimously approved.**

-Update on old side renovation project. An application for a Construction Grant from NYS will be submitted, but due to the magnitude of the project, it was decided to apply for the grant in 2025. Preliminary steps on the project have begun.

New Business:

The Budget Status Report and the Proposed Budget for 2025 were reviewed. Salaries to be discussed at next meeting in Executive Session. Director was asked to provide additional information regarding salaries of all staff members and other library directors including length of service.

Also, after discussion, **motion to waive all fines and fees as of January 1, 2025 made by Martin Zess, 2nd by Linda Branch-motion approved with 1 abstained.**

Motion to adjourn meeting at 8:03 p.m. made by Pamela Kissel, 2nd by Linda Branch-unanimously approved.

Next meeting October 24th.