

**NEWMAN RIGA LIBRARY
BOARD OF TRUSTEES MEETING
April 15, 2024**

Present: Lynn Brown, Pamela Kissel (via Zoom), Linda Branch, Ann Marie Dean, Francis Schwalm, Joan Hawthorne, Martin Zess, Kari Cameron, Mary Christina Jones, Debra Landers

Absent: Monica Blank, Sandra Willson

Call To Order: Meeting called to order by Ann Marie Dean at 6:01 p.m.

Adoption of Agenda: Motion to approve Adoption of Agenda made by Joan Hawthorne, 2nd by Linda Branch-unanimously approved.

Public Comment: No one present

Approval of Prior Meeting Minutes: Motion to approve January 22, 2024 meeting minutes made by Linda Branch, 2nd by Mary Christina Jones-unanimously approved.

Treasurer's Report:

Main Checking	\$24,230.15
Business Savings	\$15,885.22
Capital Fund	\$44,434.00
Bullet Aid	\$16,065.47
Comm ODP 7611	\$ 0.00

Investment and Finance: Joan Hawthorne reported the portfolio gained \$51,000 – up 3.1% from year end 2023. Joan suggested hiring a company to handle library investments. After discussion, **motion to have a financial advisor come and speak to the Board made by Mary Christina Jones, 2nd by Kari Cameron-unanimously approved.** A final decision to be made at a future meeting.

Budget Status Reporting: Discussion regarding showing the income and expenses from fundraising on this report. **Motion to add separate line items for income from fundraising and one for fundraising expenses made by Joan Hawthorne, 2nd by Kari Cameron-unanimously approved.**

Director's Report: Lynn Brown reported on Programming, Building & Grounds, Finance, Misc., Meetings Attended, and Circulation Stats. A copy of this report was provided to all Board Members. In addition, under financial, Lynn informed the Board that the library would be receiving an inheritance check for \$50,000 from the estate of Hedda Cavin. **Motion to deposit this check directly into the Capital Improvement bank account made by Martin Zess, 2nd by Kari Cameron-unanimously approved.**

Fundraising and Community Engagement Committee: Kari Cameron informed the Board of the upcoming Churchville Road Show on April 27th. She also stated the Committee is discussing the logistics of holding a Community Arts Festival in the future.

Old Business: Discussion on whether or not any Board member that attends the meeting remotely is eligible to vote. By-law was amended to read, "A trustee must be present at a meeting either in person or remotely to have his/her vote counted". **Motion to approve the by-laws including the amendment made by Mary Christina Jones, 2nd by Linda Branch- unanimously approved.**

New Business: The Annual Report for 2023 was reviewed. Two items noted that should be pursued are Assisted Technology and Adult Literacy Programs in our library. Lynn Brown will do some research on these items. **Motion to approve was made by Joan Hawthorne, 2nd by Pam Kissel – unanimously approved.**

Motion to adjourn made by Kari Cameron, 2nd by Linda Branch-meeting adjourned at 7:31 p.m.