

**NEWMAN RIGA LIBRARY
BOARD OF TRUSTEES MEETING
October 16, 2023**

Present: Lynn Brown, Monica Blank, Sandra Willson, Mary Christina Jones, David Gathmann, Kari Cameron, Pamela Kissel, Linda Branch.

Absent: Ann-Marie Dean, Debra Landers

Call to Order: Meeting called to order at 6:00 pm by Monica Blank

Adoption of Agenda: Motion to approve the Adoption of Agenda made by Pam Kissel, 2nd by Linda Branch-unanimously approved.

Public Comment: There were 5 people who came to the meeting. One person spoke and thanked the Board for supporting that the book *Queer: The Ultimate LGBTQ Guide for Teens* remains on the shelf.

Approval of Prior Meeting Minutes: Motion to approve July 2023 meeting minutes made by Sandra Willson, 2nd by Pam Kissel-unanimously approved.

Treasurer's Report: Account balances as of 10/16/23 were as follows:

| | |
|------------------|-------------|
| Main Checking | \$18,753.46 |
| Business Savings | \$29,923.11 |
| Bullet Aid | \$17,847.80 |
| Capital Fund | \$31,984.00 |
| Comm ODP7611 | \$ 0.00 |

Investment and Finance: David Gathmann reported that the money from the grant received was deposited in capital funds. Dave suggests increasing depreciable purchases to \$11,000 from \$5,000.

Budget Status Report:

- Director Lynn Brown confirmed receiving an increase of 2% from the Town of Riga for 2024.
- Director Lynn Brown reported that the library received \$13,046 from State Aid for library construction for the roofing project. \$1,450 is being held in outstanding encumbrance.

Director's Report: Director Lynn Brown reported on programming, building & grounds, financial, staffing with regard to the hiring of Mackenzie Green as a page, meetings attended, and circulation status.

Old Business:

1. Finalize 2024 Budget-
 - Town increased funds by 2%

-Additional \$6000 will be added to line 451 (depreciable purchases). Will come from portfolio.

- New Budget -\$237,885.25

-Motion to approve new budget by Linda Branch. Second by Pam Kissel and Dave Gathmann. Approved unanimously by board members.

New Business:

-Motion to approve purchase of a bookshelf at \$1700 motioned by Kari Cameron second by Sandra Willson approved by board unanimously.

-Discussed the number of board members that is appropriate for the library. Decision made to hold to 11 Board members.

New candidates for the Board need to submit their qualifications by November 15th to the board.

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Meeting Dates 2024

January 22, April 15, July 15, October 21

Meeting adjourned at 9:06 p.m.